

Island County Council of Governments

Members

Island County



Town of
Coupeville



City of
Oak Harbor



City of
Langley



Island County
Port Districts



April 27, 2011

Elected officials from Island County, City of Oak Harbor, City of Langley, Town of Coupeville and the Port Districts of Coupeville and South Whidbey will meet as the Island County Council of Governments in regular session April 27, 2011 beginning at 9:00 a.m. in the Commissioner's Hearing Room at 1 NE 6th Street, with the following agenda items scheduled:

1. Approval of Minutes of March 23, 2011
2. Green Seal Program to be implemented by Sustainable Whidbey Coalition (Britt Conn)
3. Discussion of concept of Volunteer Center (Cheryn Weiser, Senior Services of Island County and Walt Blackford, Puget Sound Energy)
4. Draft LIO Proposal for Puget Sound Partnership (Morgan Schniedler)
5. Economic Development Council Quarterly Update (Ron Nelson)
6. Approval of Voucher for Britt Conn, Sustainable Whidbey Coordinator
7. Items of Mutual Interest
8. Topics for Next Meeting
9. Adjournment

RTPO MEETING TO FOLLOW AT 11:00 A.M.

WHIDBEY VOLUNTEER CENTER CONCEPT*

RATIONALE	<ul style="list-style-type: none"> Decreasing support for public and private not-for-profit organizations dramatically increases the need for volunteers. Need to engage Whidbey communities so that volunteering becomes part of living on 'The Island'. Resource-challenged non-profit organizations on rural Whidbey Island often don't have access to 'best practice' tools and techniques related to volunteer management. Need for an accessible volunteer recruitment and referral resource. Increasing senior population on Whidbey Island.
PROGRAM GOALS	<ul style="list-style-type: none"> Provide an accessible, central service for individuals and groups to learn about and locate volunteer opportunities. Offer training and technical assistance to private and public non-profits about the effective use of volunteers. Provide a common playing field for all non-profits to make the best use of volunteers. Promote volunteerism and an Island County culture that expects high levels of volunteerism from its citizenry. Promote cross-fertilization of ideas and resources across organizations and communities. Develop and maintain a centralized, broad-based database of volunteers and volunteer opportunities.
CORE ACTIVITIES	<ul style="list-style-type: none"> Four day a week drop-in volunteer center Periodic (to be defined) workshops for non-profit programs related to volunteer management Phone consultation with non-profit programs about the effective use of volunteers Promotion of volunteerism across Whidbey Island; churches, service clubs, chambers, schools, etc. Actively recruit volunteers for private and public non-profit organizations.
SHORT TERM OUTCOMES 1 year	<ul style="list-style-type: none"> Establish a centralized Volunteer Center Develop tools and techniques for the promotion of volunteerism; slide show, video, brochure, and volunteer management toolkit. Establish baseline of volunteerism/voluntarism on Whidbey.
MID-TERM OUTCOMES 2-5 years**	<ul style="list-style-type: none"> Increase the number of volunteers by X Increase the range of volunteers by Y

WHIDBEY VOLUNTEER CENTER CONCEPT*

LONG TERM OUTCOMES 10 years**

- Increase the number of volunteers by X
- Increase the range of volunteers by Y
- X% of those surveyed, indicate that they volunteer and are familiar with the Volunteer Center.

RESOURCE NEEDS

- .5 FTE coordinator
- .75 FTE assistant to the Coordinator
- One or more locations – maybe we need a van?
- Program supplies e.g. phone, printer/copier, computer, etc.

UNDERLYING ASSUMPTIONS

- The increasing over 55-population on Whidbey will seek ways to remain active and make a meaningful contribution to the community.
- A spirit of collaboration already exists on Whidbey.
- Non-profit organizations are stretched and have to target limited funds to recruit, train and manage volunteers.

CHALLENGES

- Consistent funding base
- Coordination across a broad coalition of agencies
- Outreach into unique communities
- If the center is in Oak Harbor, does it become Oak Harbor's Volunteer Center?

* A new name for the Center is being discussed.

** Mid-term and long-term outcomes will be established following stakeholder information forums to be scheduled in June of 2011.



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invoice

Bill To:

Council of Governments

Sustainable Whidbey Coalition

Date	Description	Time	Hours	Total
3/21	WGS Mtg Planning Confirmations; email correspondence	9:30-11:00, 3:00-4:00	2.5	62.5
3/22	SC Mtg Prep	9:15-11:15	2	50
3/23	SC Mtg; Mtg w/Cathy design WGS wrkshp	7:15-10:15	3	75
3/24	Whidbey Examiner; emails	1:45-2:45	1	25
3/25	WGS Workshop design draft; Final email conf; WGS seal copy sent to Island Transit; WGS funding call	10:00-12:15, 4:30-5:30	3.25	81.25
3/28	WGS prep & wrkshp Freeland	8:30-10:00, 12:45-3:30	4.25	106.25
3/29	Emails; Notes; Wrkshp Cpvl	10:00-11:15, 2:00-4:15	3.50	87.5
3/30	WGS logo; Notes, Wrkshp OH	6:15-7:30, 1:45-3:45	3.25	81.25
4/1	SWC email correspondence; thank you ltr to wrkshp participants	11:15-12:30, 4:00-4:30	1.75	43.75
4/5	SWC Newsletter; Email; Calendar events	10:30-12:30	2	50
4/6	Newsletter final; Mtg reminder & Newsletter sent	7:30-9:30	2	50
4/7	Mtg w/ Cathy re: WGS wrkshp input	1:15-2:45	1.5	37.5
4/8	Final compilation WGS wrkshp feedback; checkin w/K. Keilwitz, S. Carlson, B. Bolte	11:00-1:00	2	50
4/11	SWC Mtg reminder/final agenda out; SWC emails	7:30-9:00	1.5	37.5
4/12	Examiner re: WGS; SWC Mtg in Coupeville	10:15-11:45, 2:45-5:15	4	100
4/13	Cathy re: updates on WGS; Alex/Derek re: NWCAA grant & incentives for biz on SConnect; WGH member renewal forms; Examiner interview	10:00-12:30 2:00-3:15	3.75	93.75
4/14	Mtg w/R. Alspektor/Cathy: WGS PR; edits WGS appl.	11:45-2:30	2.75	68.75
4/18	WGS Talking points w/Cathy, review for Examiner, SWC emails	10:15-12:45, 1:30-2:00, 3-4	4	100

4/20	Prep for 4/21 meeting	1:00-2:30	1.5	37.5
4/21	Checklist edits, Mtg w/Nancy and Cheryn, Examiner photo	10:30-12:30, 2:45-5:00	4.25	106.25
TOTAL:			53.75	\$1,343.75

Note: There were five weeks in March, resulting in an extra week's worth of hours. This invoice reflects those extra hours with Chair Conard's approval.

Coordinator Compensation	\$1,343.75
Expenses for Reimbursement	
Balance	\$1,343.75